

CHARLOTTESVILLE AREA
CIT PROGRAM-CUSTODY EXCHANGE
MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (Agreement) for cooperation in the furnishing of police services is made and entered into this 1st day of July, 2011 by and among the signatory agencies (Parties).

Whereas, all Parties agree it is to their mutual benefit to cooperate in the enhanced handling of mental health consumers held under emergency custody order (ECO subject(s)) as set forth in the section 37.2-808 of the Code of Virginia, as amended.

Now, therefore, the Parties jointly resolve and agree to establish a Regional CIT Custody Exchange Program to enhance the handling of ECO subjects at the University of Virginia Emergency Department (UVA ED) for evaluation. The Regional CIT Custody Exchange Program will begin on 1st day of July, 2011 and end on the 30th day of June, 2012. The Parties further agree as follows:

A. Upon the execution of an ECO, a shift supervisor for the originating agency will contact the shift supervisor for the University of Virginia Police Department (UPD) to request that the ECO subject be transferred to UPD custody at the UVA ED. The UPD shift supervisor, in his or her sole discretion, will determine whether adequate UPD resources are available to accept custody of the ECO subject and respond to the shift supervisor of the originating agency. If adequate UPD resources exist, the UPD shift supervisor will coordinate transfer of the ECO subject to a UPD officer. After a transfer of custody, the UPD shift supervisor may call upon the originating agency to resume custody of the ECO subject if UPD resources need to be deployed for other purposes.

B. All officers of the signatory agencies initiating an ECO will utilize the CIT Program Data Sheet, which will be transferred from the originating agency officer to the UPD officer upon transfer of the ECO subject. The CIT Program Data Sheet will be submitted to the UPD CIT Program Coordinator prior to the end of shift.

C. Transportation of ECO subjects will be conducted in accordance with section 37.2-808 of the Code of Virginia, as amended, by the sheriff's department where the ECO subject resides. Transportation of TDO subjects will be conducted in accordance with section 37.2-810 of the Code of Virginia. TDO subjects requiring transportation to 5 East will be transported by assigned UPD officers.

D. Every effort will be made by UVA ED personnel to assign the ECO subject to one of the two rooms set up to safely contain the ECO subject.

E. For consistent record keeping purposes, agencies will use the 931 Assist Citizen-Mental/ECO/TDO IBR clearance code when handling an ECO incident.

F. The University of Virginia Police Department will be reimbursed directly by the participating agencies on a quarterly billing cycle (July-September, October-December, January-March, April-June). The invoices provided to each agency will be billed based on the number of ECOs; times the average hourly wait period; times the billable rate established by UPD on July 1 of every year. ($\# \text{ ECO} \times 3 \text{ hours average wait time} \times \44 an hour). Invoices are required to be paid within 30-days of receipt. If an invoice is not paid by the next billing cycle, which is 90-days, the participating agency will be immediately suspended from the program, and will be unable to rejoin for 90-days and only if all delinquent invoices are paid in full. Funding for this service for agencies joining for their first year will be provided by the Thomas Jefferson Area Crisis Intervention Team.

G. The UPD Program Coordinator will collect data and provide it to the Thomas Jefferson Area CIT Coordinator who will provide reports to the UPD Chief of Police or his designee by the 15th of every month.

H. At the end of this agreement the UPD Chief of Police will review all available data to determine the impact on the University Community and on UPD resources.

[Signatures Follow]

ATTACHMENTS TO THIS AGREEMENT
Appendix A – CIT Program Data Sheet

Attest

Albemarle County Police Department
Chief of Police

Charlottesville Police Department
Chief of Police

University of Virginia Police Department
Chief of Police

Fluvanna County Sheriff's Office
Fluvanna County Sheriff

Greene County Sheriff's Office
Greene County Sheriff

Louisa County Sheriff's Office
Louisa County Sheriff

Nelson County Sheriff's Office
Nelson County Sheriff

Thomas Jefferson Area Community Criminal Justice Board
Criminal Justice Planner

Region Ten Community Services Board
Director